

ALBION FIRE DISTRICT, INC.

BOARD OF FIRE COMMISSIONERS

MONTHLY MEETING MINUTES

APRIL 8, 2014

PRESENT: Commissioner Michael Allen Commissioner Michael Napolitano

Commissioner Anthony Leone Commissioner Sharon Remillard

Commissioner Daniel Adamski Chief Richard Andrews

Tax Collector David Almond Deputy Chief Robert Valentine

Treasurer Raymond Neves Attorney Louis DeSimone

CALL TO ORDER: Meeting called to order at 7:00 pm by Chairman Michael Allen

APPROVAL OF MINUTES: Motion to approve the Minutes of the March 11, 2014 Meeting made by Commissioner Napolitano, seconded by Commissioner Leone. Motion passed 5-0.

APPROVAL OF BILLS: All Commissioners have reviewed the monthly bills. Motion to approve and pay made by Commissioner Remillard, seconded by Commissioner Leone. Motion passed 5-0.

TAX COLLECTOR'S REPORT: Collections for period 3/12/14 to

4/08/14 \$13,910.77. Collections for period 11/1/13 to 4/08/14 \$835,512.40. The Tax Collector advised that at next month's meeting he will present recommended abatements to the Board. Reminders were mailed to add taxpayers who split their tax payment that the second payment is due May 1. Next month statements will be mailed to those taxpayers who are delinquent on their account. Motion to approve the Tax Collector's Report made by Commissioner Napolitano, seconded by Commissioner Adamski. Motion passed 5-0.

TREASURER'S REPORT: Balance of Accounts as of 3/31/2014 \$724,651.12. Register Balance \$723,534.46.

Profit & Loss Budget vs. Actual was reviewed. The Treasurer advised that the Overtime Account is over budget but we are receiving partial reimbursement from VFIS. Motion to accept the Treasurer's Report made by Commissioner Napolitano, seconded by Commissioner Leone. Motion passed 5-0.

CHIEF'S REPORT: During March we responded to 88 incidents, 75 in District and 13 Mutual Aid.

Total training hours for the month 401 with year-to-date hours 1191.

Renovations for the new sleeping quarters have been completed and the area is occupied.

Five new Firefighters completed NFPA 1001 Level 1 and are now

attending Haz-Mat Operations level class for 5 weeks. Three Firefighters finished Haz-Mat Operations class and are awaiting Level 1 Certificate.

The Chief detailed apparatus maintenance for L-20, E-24 and S-21.

Page Two

A discussion ensued regarding repairs to L-20.

Motion to accept the Chief's Report made by Commissioner Leone, seconded by Commissioner Adamski. Motion passed 5-0.

CONSOLIDATION COMMITTEE:

No updates to report.

UNFINISHED BUSINESS:

Attorney DeSimone advised that he has nothing new to report regarding the Attorney General's lawsuits.

The Tax Collector advised that he sent the required information for Mr. Civetti to complete the 2013 audit but will check with him to see if

he received it.

The Tax Collector advised that he has not contacted Coastway Credit Unit regarding a possible Line of Credit but will do so and report next month.

Station renovations completed and the space is now occupied.

NEW BUSINESS:

A discussion ensued regarding the collection fee on past due accounts.

Commissioner Remillard made a Motion to send a memorial contribution of \$50 to Home & Hospice Care in memory of Attorney DeSimone's Mother, seconded by Commissioner Leone. Motion passed 5-0.

GOOD AND WELFARE:

Correspondence: A thank you note and donation was received from a resident for the excellent care provided to her husband during his illness. The Chief will post the note for the Firefighters to read.

Public Comment: None.

Motion to enter into Executive Session under RIGL 42-46-5(a) 1 for discussion of a personnel matter made by Commissioner Adamski, seconded by Commissioner Napolitano. Motion passed 5-0.

Open Session adjourned at 7:29 p.m.

Motion to reopen the Open Session made by Commissioner Remillard, seconded by Commissioner Napolitano at 7:34 p.m. Motion passed 5-0.

No votes were taken during the Executive Session except to approve the Minutes of the Executive Sessions of November 12, 2013 and January 14, 2014. Motion to seal the Minutes of the Executive Session made by Commissioner Napolitano, seconded by Commissioner Leone. Motion passed 5-0.

Page Three

Motion to adjourn made by Commissioner Adamski, seconded by Commissioner Leone. Motion passed 5-0.

Meeting adjourned at 7:35 p.m.

Lois E. Moore

District Clerk